

**Continuing Education Pre-Approval Request & Affidavit – 5/02  
(Form #CE-2)**

Date \_\_\_\_\_

Name \_\_\_\_\_ Registration # \_\_\_\_\_

Address \_\_\_\_\_

**THIS REQUEST IS FOR:** \_\_\_\_\_ Pre-Approval of Conference \_\_\_\_\_ Approval of Previously Attended Conference

***Pre-printed Conference Descriptions and/or Outlines Must Be Submitted With This Form***

**NAME, DATE(S), LOCATION & SPONSOR OF CONFERENCE:**

(Use separate sheet for each conference. Individual sessions of this conference to be listed below)

\_\_\_\_\_

This Column To Be Completed by Applicant	Credit	Board Use Only	
	Hours		
Conference Sessions Requested for Approval	Attended	Approved	Disapproved
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL	_____	Reviewed by: _____	
Use Additional Form for Additional Sessions		Approved by: _____	

**AFFIDAVIT OF COMPLIANCE:** I certify that I attended the above continuing education courses and that the hours attended are correct. By certifying that I attended the above listed courses, I understand that my license to practice Landscape Architecture in the Commonwealth of Kentucky may be revoked if I falsify any of the information or if I did not attend a listed course. I understand that the Kentucky State Board of Examiners & Registration of Landscape Architects has the right to verify my attendance to the above listed courses. I have retained in my files a registration receipt, canceled check or other acceptable verification of my attendance to the above listed course.

\_\_\_\_\_  
Printed or Typed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This form must be legibly printed or typed and signed for Board review.  
This form will be returned with a response. To receive credit, affidavit must be returned during renewal process or added to year-end CE-1.